

AGENDA

LAW ENFORCEMENT OFFICERS' AND FIRE FIGHTERS' RETIREMENT PLAN 2 BOARD

August 29, 2003

1:00 – 5:00 pm

Senate Conference Rooms A, B, C
John A. Cherberg Building

1. Welcome and Introductions 1:00 p.m.
2. Approval of Agenda 1:05 p.m.
3. Election of Board Officers 1:10 p.m.
4. Overview of the LEOFF2 Board statute and duties of the Board 1:20 p.m.
Presenter: Suzanne Shaw, AAG
Office of the Attorney General
5. Briefing regarding the basics of board membership and operation 1:40 p.m.
Presenter: Chris Rose, Executive Policy Advisor
Governor's Executive Policy Office
6. Overview of Department of Retirement Systems 2:10 p.m.
Presenter: Maureen Westgard, Deputy Director
Department of Retirement Systems
7. Overview of State Actuary's Office 2:30 p.m.
Presenter: Matthew Smith, State Actuary
State Actuary's Office
8. Overview of Attorney General's Office 2:50 p.m.
Presenter: Suzanne Shaw, AAG
Office of the Attorney General
9. Briefing regarding the tasks associated with establishing an agency 3:00 p.m.
Presenters: Chris Rose, Executive Policy Advisor
Governor's Executive Policy Office
Connie Michener, Program Manager, Small Agency Client Services
Dept. of Information Services
Patty McGuire, Manager, Small Agency Assistance
Dept. of Personnel
Yolanda Wilson, Manager, Small Agency Client Services
Office of Financial Management
Ron McQueen, Assistant Director
Dept. of General Administration

* Please see reverse side.

10. Actions to be taken to begin establishing the new agency

4:00 p.m.

Presenter: Chris Rose, Executive Policy Advisory
Governor's Executive Policy Office

- a.** Approve FY04 budget.
- b.** Authorize the Office of Financial Management to proceed to employ temporary staff on behalf of the Board.
- c.** Authorize the preparation and filing of those documents and applications with federal and state agencies necessary to establish and operate the agency.
- d.** Authorize the Board Chair or Board staff to make service requests of or negotiate and enter into interagency agreements with the Office of Financial Management, the Department of Personnel, the Department of General Administration, and the Department of Information Systems.
- e.** Authorize the Board Chair or Board staff to proceed to develop interagency agreements with the Office of the State Actuary, and the Department of Retirement Systems for approval by the Board.
- f.** Establish a regular meeting schedule.